

Funeral Director/Embalmer Needed in Bremerton, WA

We are currently seeking a licensed Funeral Director /Embalmer at our Miller Woodlawn Memorial Park location in Bremerton, WA. As a Dignity memorial location, we offer a competitive salary that commensurate with experience, generous benefits program and opportunities for advancement.

**JOB RESPONSIBILITIES**

* Performs on-call responsibilities including: taking first calls, talking with families, answering questions, providing initial details, and; conducting transfers
* Supervises and cares for the deceased in a respectful manner while performing a variety of tasks such as: verifying identification; obtaining authorization for embalming; embalming; dressing, styling hair and/or applying cosmetics; preparing cremated remains
* Arranges and conducts funeral and memorial ceremonies in a professional, organized and caring manner consistent with company policies and procedures
* Negotiates and enters into funeral contracts.
* Handles contracts, legal documents, and collection of payment in accordance with company policies
* Ensures client families are informed of special recognition/services available for veterans and ensures the delivery of selected recognition/services
* Retains heritage and grows market share through active involvement with community, religious and other organizations
* Performs additional duties as required by management

**MINIMUM REQUIREMENTS**

**Education**

* High School diploma or equivalent
* Completion of a dual degree training program at an accredited mortuary college or technical school specializing in funeral and mortuary science as required by state/province law and as prescribed by each state board

**Experience**

* Embalmer, Apprentice or Funeral Director, Apprentice as required by state/provincial law
* 2 years directly related experience preferred

**Certification/Licenses**

* Must meet all licensing requirements in applicable state/province as required by law and as prescribed by each state board
* Current state/province issued driver’s license with an acceptable driving record

**Knowledge, Skills and Abilities**

* Basic knowledge of religious and fraternal organizations customs.
* Knowledge of computers and some software including MS Office products required
* High level of compassion and integrity
* Good communication skills
* Problem solving skills
* Ability to multi task and set priorities
* Detail oriented
* Additional Job Description

Interested applicants should apply directly to: <https://bit.ly/2UHUPYh> or email Nikki.Armstrong@sci-us.com.